

FINCOM  
Meeting Minutes - February 1, 2014

Members Present: Heidi, Alan, Don, Laura, Bruce, Rudy

Not Present: Alice, Bob, Steve

Others: Tim

Location: Town Hall Meeting Room

Rudy chaired and opened the meeting at 9:08 AM

No Minutes

BOH Budget Review: Lorin, Paige

- Handouts:
  - Handout "Revised Budget Request Form"
  - Handout "Written answers to FINCOM questions"
  - Handout "Narrative for \$150 Increase in Purchased Services"
- Purchased Services request: \$150 for customized tick removal tool for town distribution at ATM
- CCMP Mosquito Control Warrant:
  - Preventative measures - Monitoring and analysis - spraying last resort
  - Town education on program needed
  - Surrounding towns in program - only Harvard and Bolton in immediate area not in program
  - Homeowners must opt-in to be included if spraying is going to happen
  - Surveying of problem areas, ditch maintenance, trapping are all included services to identify breeding areas.
- Additional hours for clerk:
  - Tasks remain undone within current hours
  - Hours are currently budgeted at 9.5 hours

Heidi left 10:00

Don seated at 10:20

Public Commentary: Connie Larrabee led a discussion regarding the Hildreth House parking lot and lighting improvements and what best funding source options would be available?

Town Administrator Report:

- No new warrant submissions to review
- House 2 Budget out sometime in late April

No Finance Director Report

No Liaison reports

Other Business: Laura on the possibility of bringing the Planning Board back in to discuss the Town Planner funding request? Rudy requested that Laura write up a question to be sent to the planning board for written response. Question to be sent to Tim for distribution to PB.

Next meeting agenda items:

- Book drafts update
- Rating system for request/warrants
- Aggregate budgets for departments for final review

Adjourned at 10:42 AM

Next Meeting 2/8 Town Hall 7:00 PM